

# The Annual Quality Assurance Report (AQAR) of the IQAC

Year 2010-11

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

Night College of Arts and Commerce

1.2 Address Line 1

649 C Ward

Address Line 2

Azad Chowk

City/Town

Kolhapur

State

Maharashtra

Pin Code

416002

Institution e-mail address

nightcollegekolhapur@gmail.com

Contact Nos.

0231- 2640157

Name of the Head of the Institution:

Principal Dr. Harish M. Bhalerao

Tel. No. with STD Code:

0231-2640157

Mobile:

+91 9822086152

Name of the IQAC Co-ordinator:

Prof. Shrikrishna S. Kulkarni

Mobile:

+91 9422412276

IQAC e-mail address:

casskulkarni@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)\_\_\_\_\_

1.4 Website address:

<http://nightcollegekolhapur.in>

Web-link of the AQAR:

<http://nightcollegekolhapur.in/reports>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

### 1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	71	2003	2008
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY

11.11.2008

1.7 AQAR for the year (*for example 2010-11*)

2010-11

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2007-08 08/10/2008 (DD/MM/YYYY)4
- ii. AQAR 2006-07 08/10/2008 (DD/MM/YYYY)
- iii. AQAR 2005-06 08/10/2008 (DD/MM/YYYY)
- iv. AQAR 2004-05 08/10/2008 (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Shivaji University, Kolhapur.

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text" value="Yes"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other ( <i>Specify</i> )	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="Six"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="One"/>
2.3 No. of students	<input type="text"/>
2.4 No. of Management representatives	<input type="text" value="Two"/>
2.5 No. of Alumni	<input type="text" value="One"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text" value="One"/>
2.9 Total No. of members	<input type="text" value="Eleven"/>
2.10 No. of IQAC meetings held	<input type="text" value="Two"/>

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Meetings held with faculty with each criterion.
2. Short listing eligible faculty members for O/R courses.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Appoint permanent faculty to replace temporary one. 2. Create research attitude among faculty members.	Temporary faculty reduced from 15 to 6  Minor research project sanctioned by UGC for Rs. 85,000/- Many faculty members attended international and national seminars.

\* Attach the Academic Calendar of the year as Annexure **Attached.**

2.15 Whether the AQAR was placed in statutory body Yes  No   
 Management  Syndicate  Any other body

Provide the details of the action taken

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## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1			
UG	2			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	3			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	
Annual	1

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

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1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	14	7	6		1 (Prin)

2.2 No. of permanent faculty with Ph.D.

5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
3									

2.4 No. of Guest and Visiting faculty and Temporary faculty

	17	6
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	11	7
Presented papers	2	3	4
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Some faculty members adopted PPT slide shows for teaching.

2.7 Total No. of actual teaching days during this academic year

241

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

2		
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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75-85
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2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	45	4	7	29		9
B.Com.	26		8	35		12
M.A. Mar	17		24	41		12
M.A. Eng	20		5	20		25

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Attendance is monitored by attendance committee.
2. Periodic review of teaching is taken by the principal.
3. Academic Performance Index concept was percolated among faculty.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	1
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	1		
Technical Staff				

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- |   |
|---|
| 1. Suggested to organize seminars/workshops/conferences sponsored by UGC. |
|---|

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number			1	
Outlay in Rs. Lakhs			0.85	

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals	5	1	1
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2010	UGC	0.85	0.65
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				0.65

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

NIL

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

2

2

3.19 No. of Ph.D. awarded by faculty from the Institution

2

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Some of faculty members donated to Charitable institutes.
- Poor and needy students are given financial help by some of the faculty members.
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## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3515sq			
Class rooms	15			
Laboratories				
Seminar Halls				
No. of important equipments purchased ( $\geq 1-0$ lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Office is fully computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5698	80820	0	0	5698	80820
Reference Books	20071	157315	42	10118	20113	167433
e-Books						
Journals	26	15926			26	15926
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	8		6			5		3
Added								
Total	8		6			5		3

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

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4.6 Amount spent on maintenance in lakhs :

i) ICT	0.12
ii) Campus Infrastructure and facilities	0.72
iii) Equipments	0.03
iv) Others	

Total :

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Students are notified about scholarships etc. Through notice board.
2. Students are informed about co and extra curricular activities.

#### 5.2 Efforts made by the institution for tracking the progression

1. B.A. Marathi and English can get admissions for P.G. in this college itself.
2. Alumni helps tracking progression.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
410	124		

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	409	77.9		116	22.1

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
299	10	2	91	0	567	322	97	1	105	0	525
	1										

Demand ratio          Dropout %          B.A. 64.44%, B.Com. 80.81, M.A. Mar 59.38, M.A. Eng 56

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

10.1.2011 Workshop on Sexual Harassment and Domestic Violence. Open discussion on gender discrimination.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

National level

International level



No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	1	250
Financial support from government	83	1,03,460
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Vision : Education for the deprived ones  
Mission: Affording an opportunity for pursuit of higher education to the deprived and depressed but determined to find a place in the Sun.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

BOS member staff takes part in syllabus framing.

6.3.2 Teaching and Learning

Teachers are encouraged to use ICT and student centric teaching.

6.3.3 Examination and Evaluation

Examinations are conducted per Shivaji University rules and regulations. Internal evaluation is made as per University directives.

6.3.4 Research and Development

Faculty members eligible for promotions under CAS, are advised about basic requirements well in advance.

6.3.5 Library, ICT and physical infrastructure / instrumentation

6.3.6 Human Resource Management

The work done by faculty and administrative staff is monitored by the principal through MIS.

6.3.7 Faculty and Staff recruitment

The recruitment is made as per government rules and regulations.

6.3.8 Industry Interaction / Collaboration

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6.3.9 Admission of Students

As the college is meant for educationally deprived, admission is given on first come first served basis.
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6.4 Welfare schemes for

Teaching	Tea club
Non teaching	Tea Club
Students	Students Aid Fund, Book Bank, Bus passes, Railway concessions

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

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6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

Alumni organized two programmes.

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree Plantation in campus. No Vehicle day is observed.

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Discussion forum of administrative staff for easing out the changed online procedures.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

beginning of the year

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Generally the General Secretary is elected unopposed.
  2. In many committees students are included as members.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Lectures on environment protection.
  2. The college observes earth hour.

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

S=Balanced mix of experienced and fresh faculty, Reduction in temporary faculty.

W=Lesser number of books purchased, Limited resources of financial help to the students

O= Start Career Guidance Centre, Computerization of library.

C= Own building, Increasing ICT facilities.

### **8. Plans of institution for next year**

1. Organizing sponsored quality related seminars/workshops etc.
  2. Motivating faculty for research publications and publishing of books.

Name Shrikrishna Shankar Kulkarni

Name Prin. Dr. Harish M. Bhalerao

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*Signature of the Coordinator, IQAC*

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*Signature of the Chairperson, IQAC*

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academic calendar  
2010-11.xlsx

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