

The Annual Quality Assurance Report (AQAR) of the IQAC

Year 2008-09

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

Night College of Arts and Commerce

1.2 Address Line 1

694 B Ward

Address Line 2

Azad Chowk

City/Town

Kolhapur

State

Maharashtra

Pin Code

416002

Institution e-mail address

nightcollegekolhapur@gmail.com

Contact Nos.

0231- 2640157

Name of the Head of the Institution:

Principal Dr. Harish M. Bhalerao

Tel. No. with STD Code:

0231-2640157

Mobile:

+91 9822086152

Name of the IQAC Co-ordinator:

Prof. Shrikrishna S. Kulkarni

Mobile:

+91 9422412276

IQAC e-mail address:

casskulkarni@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)_____

1.4 Website address:

<http://nightcollegekolhapur.in>

Web-link of the AQAR:

<http://nightcollegekolhapur.in/reports>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	71	2003	2008
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY

11.11.2008

1.7 AQAR for the year (*for example 2010-11*)

2008-09

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2007-08 08/10/2008 (DD/MM/YYYY)4
- ii. AQAR 2006-07 08/10/2008 (DD/MM/YYYY)
- iii. AQAR 2005-06 08/10/2008 (DD/MM/YYYY)
- iv. AQAR 2004-05 08/10/2008 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Shivaji University, Kolhapur.

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Meetings were held on all the criteria with faculty.
2. Encouraged students to participate in various activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Improve sports performance	Basketball Inter Zonal championship (consecutive 3 rd year, General Championship (Individual))
2. Improve academic performance	B.A. II 100%, B.A. III 93%, B.Com. I 73%, B.Com II 72%, B.Com III 75%, M.A. II Mar 77%

* Attach the Academic Calendar of the year as Annexure. **Attached**

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1			
UG	2			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	3			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	3

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

B.A. II and B.Com II Syllabus changed

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	4	6		1 (Prin)

2.2 No. of permanent faculty with Ph.D.

4

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
						1		1	

2.4 No. of Guest and Visiting faculty and Temporary faculty

18

13

2.5 Faculty participation in conferences and symposia:

B

No. of Faculty	International level	National level	State level
Attended		7	6
Presented papers		1	3
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Use of personal laptops by faculty for teaching.
2. Admissions given on first come first serve basis.

2.7 Total No. of actual teaching days during this academic year

244

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1		
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2.10 Average percentage of attendance of students

75-85

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	23	4	9	43		17
B.Com	19			47		16
M.A. Mar	22		18	50		9
M.A. Eng	12			33		25

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Attendance committee is appointed for monitoring attendance.
2. Principal observes the actual teaching by the faculty occasionally.
3. Portion completion reports are submitted by the faculty to the principal.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9	2		
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Faculty is encouraged to participate in seminars etc.
2. Faculty members present research papers in “Ratna” Club (Staff Academy)

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1		
Outlay in Rs. Lakhs		0.75		

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			1
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

NIL

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL						

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Faculty and students contribute to natural calamity affected people.
- Some of the faculty members contribute to many charitable institutes of their own.
- Some of the faculty members help needy students in paying tuition and exam fees.
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Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3515sq			
Class rooms	15			
Laboratories				
Seminar Halls				
No. of important equipments purchased ($\geq 1-0$ lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Office is fully computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5580	64422	19	2300	5590	66622
Reference Books	19607	66790	196	30590	19820	97380
e-Books						
Journals	28	13545			28	13545
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	8		6			5		3
Added								
Total	8		6			5		3

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

The faculty and students can use computers, internet facilities in the office on request.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.003
ii) Campus Infrastructure and facilities	0.001
iii) Equipments	
iv) Others	0.009

Total :

0.013

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Notices are put on regarding scholarships and freships.
2. Students are encouraged to participate in co curricular and extracurricular activities.
3. Educational counselling is given by teacher concerned.

5.2 Efforts made by the institution for tracking the progression

1. Students of B.A. Marathi and English can progress to M.A. in this college itself.
2. For other students alumni gives feedback.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
335	151		

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	383	78.8		103	21.2

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
330	86	2	81	0	499	224	82	0	77	0	486

Demand ratio

Dropout % B.A. 67.24%,B.Com. 83.64% M.A. Mar67.78% M.A. Eng 84.44%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET

1

SET/SLET

GATE

CAT

IAS/IPS etc

State PSC

UPSC

Others

5.6 Details of student counselling and career guidance

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

7

National level

2

International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution (SAF)	4	1550
Financial support from government	72	1,01,800
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students through NSS

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : Education for the deprived ones

Mission: Affording an opportunity for pursuit of higher education to the deprived and depressed but determined to find a place in the Sun.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

BOS member staff takes part in syllabus framing.

6.3.2 Teaching and Learning

Teachers are encouraged to use ICT and student centric teaching.

6.3.3 Examination and Evaluation

Examinations are conducted per Shivaji University rules and regulations. Internal evaluation is made as per University directives.

6.3.4 Research and Development

The principal appeals to the faculty for research activities in the meetings.

6.3.5 Library, ICT and physical infrastructure / instrumentation

6.3.6 Human Resource Management

The principal assigns duties by forming committees. The committees are required to give reports of their work.

6.3.7 Faculty and Staff recruitment

The recruitment is made as per government rules and regulations.

6.3.8 Industry Interaction / Collaboration

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6.3.9 Admission of Students

As the college is meant for educationally deprived, admission is given on first come first served basis.
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6.4 Welfare schemes for

Teaching	Tea Club
Non teaching	Tea Club
Students	Students Aid Fund, Book Bank, Bus passes, Railway concessions

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

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6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

Two programmes organized by Alumni Association in support of current students.

6.12 Activities and support from the Parent – Teacher Association

No such association.

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree Plantation in campus. No Vehicle day is observed.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Ratna Club (Staff Academy) was initiated to recognize, develop and encourage the faculty to present their research papers and to upgrade their knowledge.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

beginning of the year

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Prizes and track suits to outstanding sports students.
 2. Personal attention to students.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Through NSS Activities environmental awareness is created.
 2. Lectures are arranged on environment protection.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths: 1. Centrally located premises 2. Research oriented faculty
Weaknesses: 1.Apparent high drop out rate 2. Non computerized library.
Opportunities: 1. Increase strength of students. 2. Encourage teachers for further research work.
Challenges : 1. Provision of own premises. 2. Initiating extension and consultation activities.

8. Plans of institution for next year

1. Maintaining sports performance.
 2. Purchasing more books for library.

Name Shrikrishna Shankar Kulkarni

Name Prin. Dr. Harish M. Bhalerao

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC



academic calendar
2008-09.xlsx
